

## Octopus Recruit (Hong Kong)

<b>Job offerings</b>	<ol style="list-style-type: none"> <li>1. Recruitment consultant (2-3 vacancies)</li> <li>2. Recruitment administrator ( 2 vacancies)</li> </ol>
<b>Job responsibilities</b>	<p>Recruitment consultant (2-3 vacancies)</p> <ul style="list-style-type: none"> <li>- Focusing on contact and communicate with clients</li> </ul> <p>Recruitment administrator ( 2 vacancies)</p> <ul style="list-style-type: none"> <li>- Focusing on administrative and paper work</li> </ul>
<b>Duration</b>	<p>Starting in Late May/ June 2014</p> <p>Ending time is subject to negotiation</p>
<b>Content of the Program</b>	<ul style="list-style-type: none"> <li>• Obtain valuable coaching from mentors</li> <li>• Getting connected with various companies and corporations</li> <li>• Recruitment skills and knowledge</li> <li>• Case study and presentation</li> <li>• Experiential activities</li> <li>• Interpersonal, communication and conceptual skills</li> <li>• Language and presentation skills</li> </ul>
<b>Job Requirements</b>	<ul style="list-style-type: none"> <li>• Outgoing and friendly</li> <li>• Aggressive</li> <li>• Willing to make mistakes and take risks</li> <li>• Opened for feedbacks and willing to learn</li> <li>• Good communication and language skills</li> <li>• Good teamwork and coordination skills</li> <li>• Detail-minded</li> <li>• Timely and accurate</li> </ul>
<b>Benefits</b>	<ul style="list-style-type: none"> <li>• May receive commission upon building good relationship with clients</li> <li>• May receive reference letter for future usage</li> <li>• May receive future part-time opportunities</li> </ul>
<b>Deadline of Application</b>	10 <sup>th</sup> May 2014 23:59

### **About OCTOPUS Recruit**

Octopus Recruit is a premier recruitment icon in Hong Kong with collaborative partners across the region, specializing in Marketing, Finance/Accounting & Human Resources recruitment.

Their Clients are Fortune 500 companies and Multi-National Corporations (MNCs) in commercial sectors such as FMCG, Retail, Luxury, Trading, Manufacturing, Professional Services, Logistics and Technology.

Recruitment is a peoples business. Octopus Recruit always believes that their people can make a difference. Their recruitment consultants set themselves apart through a high standard of corporate ethics and personalized career consultation services to their employers & candidates. Their key principle is to "seek first to understand, then to be understood". They want to listen to different people regarding their needs.